**Instructions**

1. Review the [NM Common Course Catalog](http://www.hed.state.nm.us/uploads/files/Policy%20and%20Programs/Articulation%20and%20Transfer%20Reform/Common%20Course%20Numbering%20Docs/Course%20Catalog%20V6.pdf) for the discipline of interest.
2. List the course for which you wish to propose a new Course Description.
3. Enter the proposed Course Description in the box below.

**Contact Information**

Name and Title of Contact Person:

Email of Contact Person:

Which type of course will be changed?

☐ Common Course ☐ Unique Course

**Course Information**

Common Course Number:

Common Course Title:

**Current Course Description** [paste]:

**Proposed Course Description** [paste]: