



Academic Renewal Guidelines

Academic Renewal applies to students seeking undergraduate degrees who have been readmitted to The University of New Mexico after an absence of **five years** or more. The procedure allows a currently enrolled student to request an academic record review for the purpose of reevaluating previously-earned University of New Mexico credits and recalculating the student's grade point average from the point of readmission.

1. Academic Renewal may be applied only once and is not reversible.
2. An absence of five or more years must have elapsed between readmission and the last date of enrollment at The University of New Mexico.
3. The student must be currently enrolled in an undergraduate degree program. Additionally, college entrance requirements such as minimum hours and grade point average must still be met after Academic Renewal has been applied.
4. After readmission to the University of New Mexico, at least 12 earned credit hours, but no more than 36 earned credit hours, must be completed in good standing (2.00 GPA or better) before Academic Renewal can be applied.

NOTE: If the degree-granting unit has placed the student on probationary status, it is not automatically changed by Academic Renewal.

5. All graduation requirements must be satisfied after Academic Renewal, i.e., minimum earned credit, residence credit requirement, cumulative grade point average, etc.

NOTE: Credit earned prior to Academic Renewal does count toward the residence credit requirements.

6. All courses taken prior to Academic Renewal remain unaltered on the record. An appropriate notation is added to the record to indicate Academic Renewal. Courses with a grade of C or CR or better taken prior to Academic Renewal are carried forward as earned credits. Application of these credits towards a degree is determined by the degree-granting unit.
7. Courses with a grade of C- or below taken prior to Academic Renewal are noted and do not count as earned credits or as satisfying any graduation requirements.
8. Academic Renewal, when applied, is effective as of the date of the readmission following the five-year absence.
9. The cumulative grade point average after academic renewal is calculated on the basis of courses taken since the readmission following the five-year absence.

NOTE: Non-degree, second undergraduate degree, graduate students, or students who hold an Associate's degree from The University of New Mexico are not eligible for Academic Renewal.

If all Academic Renewal Guidelines have been satisfied, the Petition will be approved and the academic record appropriately noted.

Submit the completed Academic Renewal Petition:

By Mail:

Attn: Academic Renewal

Office of the Registrar

MSC11 6325

1 University of New Mexico

Albuquerque, New Mexico 87131-0001

Drop Off:

Attn: Academic Renewal

Office of the Registrar

Mesa Vista Hall - North

Fax to: 505.277.6809



Petition for Academic Renewal

Academic Renewal applies to students seeking undergraduate degrees who have been readmitted to The University of New Mexico after an absence of **five years** or more. The procedure allows a currently enrolled student to request an academic record review for the purpose of reevaluating previously-earned University of New Mexico credits and recalculating the student's grade point average from the point of readmission.

Name: _____
Last First M.I.

UNM ID. Number: _____

Other Name(s) used on records: _____

Birthdate: _____

Address: _____

Semester of readmission: _____

Current College: _____

Telephone: _____

I understand that I may lose credit hours applicable toward graduation and that my academic record will not be physically altered in any way except for the Statement of Academic Renewal.

I have reviewed and understand the Academic Renewal Policy and Guidelines.

Student Signature

Date

If you have additional questions, contact the Registrar's Office at 505.277.8900 or unmreg@unm.edu

OFFICE USE ONLY:

Attempted hours since readmission: _____

Cumulative GPA since readmission: _____
(without Academic Renewal)

Grade points since readmission: _____

Recalculated cumulative GPA: _____
(with Academic Renewal)

Earned hours since readmission: _____

Academic Renewal earned hours (C or better):

Pre-database: _____

Database: _____

Transfer hours: _____

Total earned hours: _____

Approved:	_____
Denied:	_____
Reason for Denial:	_____
Student Notified:	_____