



Instructions:

1. Fill out Box A.
2. You will need to have a UNM faculty member or an advisor approved authority from another institution who can evaluate language proficiency verify that you demonstrate written and conversational proficiency equivalent to the college level of 4 semesters or are a native speaker.
 - a. A database of approved persons willing to evaluate proficiency in a language not taught at UNM is available at <http://advisement.unm.edu/> .
 - b. Speak with an advisor for any language not listed in the database for further steps.
- **Spanish evaluation is not for domestic students. Your options are CLEP or passing upper division Spanish course credit.
3. Return the form to your degree granting college for approval of the request. It is up to the college to decide if this is applicable to your degree.

Box A:

Student Name: _____ UNM ID Number: _____
UNM email: _____ Language: _____

Box B:

I certify that the above named student demonstrates written and conversational proficiency equivalent to the college level of 4 semesters or is a native speaker.

Name of person verifying language skill: _____

Date: _____ Signature: _____

Title: _____

Phone: _____ Email: _____

For Official Use Only:

Approved: ___ Yes ___ No

Degree Audit Exception Submitted on: _____ by: _____